

Minutes of the Meeting: Fil-Am Portland Monthly Board Meeting – July 11, 2024

DATE AND LOCATION: July 11, 2024 7:00pm via Zoom

ATTENDEES:

Lorelei Hosmillo	Jun Pioquinto	Amada Sison
Rocechel Cook	Lorena Pioquinto	Sima Felina
Doreene Enriquez	Ramon Canilao	Nila Janson
Jocelyn Forral	Shirley Antiporta	<i>Ryan Cook</i>
Andrei Amparo	Joe Ramirez	

I. Call to Order

Meeting agenda was circulated to board members prior to meeting.
Motion: Lorelei moved that the meeting agenda circulated to the board members prior to the meeting be approved. Chel seconded.
Vote:
Unanimous “yes” vote by all board members present.
Motion carried by majority vote.

II. Meeting Attendance

Attendance was taken by Secretary Doreene E.

III. Business to be discussed

- President’s Report c/o Jun P.
- Jun recognized all those who made the 4th of July Picnic a success.
 - Request for the secretary to send FAAPVI’s updated membership list via email in preparation for creating the membership database.
 - The roof repair was completed. Window installation is scheduled for July 18th at 8:00AM. Additionally, the alarm system had a problem and was fixed.
 - The “Internet Room” door lock will need to have an extender in order to remotely access the room.
 - Last month’s yard maintenance was done by Ramon for \$50. Fortunately, this month, Jun was able to ask the maintenance worker working for the neighbor to take care of the back lot and they obliged. Now the area is clean.
 - COFACC is a resource for FAAPVI and we need to utilize it. We are paying \$250 a year. Encourages FAAPVI representatives to attend meetings and seminars of COFACC.
 - Reiterated the need for an updated membership list to be sent. The secretary responded and will provide the list in a timely manner.

Secretary's Report c/o Doreene E.

Meeting minutes were circulated to board members via email.

Motion: Lorelei moved to approve submitted secretary's notes subject to corrections within the next 48 hours. Seconded by Shirley.

Vote:

"Yes" vote by all board present except for Andrei A. He noted that he abstained due to not being present for the last board meeting.

Motion carried by majority vote.

Restore Grant c/o Ryan C.

- Grant funds were transferred to Fil-Am account (\$21,782.48).
- FAAPVI was able to obtain 100% of "Restore" portion and 75% of "Winter Repair". Some items purchased will need to be returned/cancelled to only make use of the \$21,000 funding received.
- Equipment most needed will be additional cameras, remaining locks, basic computer system, printer, and outdoor security lights.
- FAAPVI's printer was delivered to Rivera Mansions and will need to be brought to Fil-Am Center.
- Lenders for FAAPVI's grant purposes were acknowledged and thanked.

Treasurer's Report c/o Rocechel C.

Beginning Balance as of June 1, 2024: **\$35,355.55***

*Includes the loaned \$20,000 from board members

Incoming funds were from Energy Leadership Training, PAA-Lane contribution for movie rights, lechon contribution, and one lifetime membership.

Expenses included: roofing, windows, three (3) items for Grant from Amazon--printer, security light mounting arm, and security camera.

Closing Balance as of June 30, 2024: **\$21,493.87**

Chel noted the Energy Leadership had net profit of \$445. Lorelei requested that to restrict those funds to be used for marketing, Membership Works, and MailChimp.

Chel stated that Treasurer's report will be available electronically going forward.

Grant Writer

Jun and Lorelei were talking about having a grant writer who will be paid by commission. Lorelei took this intention to the board. There would be an advertisement for a grant writer. Anyone will be welcome to apply. Board members interested in establishing procedure for a Grant Writer can reach out

to Jun and Lorelei. The committee will be established and will vet potential candidates and determine how much commission to be paid.

It was discussed that funding and securing grants is the most important action item to address at this time.

Young Princess c/o Doreene E.

- Young Princess will be on July 20, 2024 at 3:00PM at Fil-Am Center.
- Requesting any board members available to help with event preparation.
- Canvassing dates rescheduled to Monday July 15th and Wednesday July 17th at 6:30PM.
- Photoshoot will be on Sunday, July 14th.
- Dress rehearsal will be on Friday, July 19th.
- Fil-Am Center needs tidying, many boxes full of donations are in the building.
- Nila was able to solicit donations for the Young Princess Special Awards.
- Due to 2023 Young Princess unavailable, 2022 Young Princess and 2023 Runner Up will assist with coronation.

September 7-8 Health Event

Health Event rescheduled from August 3rd - August 4th to September 7th – September 8th. Looking for more sponsors.

El Tigre

Hispanic festival that will be held in Tigard. There is a request for Filipino participation. The event is similar to World Beat, there will be a booth. Organizations can have a time slot and can have education on a topic.

APICCO Gala September 7, 2024 @5:30PM

Upcoming organization (Asian Pacific Islander Community Coalition of Oregon) headed by Christine Chin Ryan.

They will have a gala, it is an opportunity to network with different organizations. Hopefully, FAAPVI can represent after our event on the same day.

Creation of FAAPVI Business arm

As a nonprofit, FAAPVI is limited in the grants that can be obtained. Creating a business arm may open opportunities to receive more funding. Executive Committee will work on this proposal. Those interested are welcome to provide input and work with the committee.

Submission of Budget Proposal

It was advised that committee heads submit their budget proposal at least 6 weeks (8 weeks ideally) prior to their event for FAAPVI to be financially responsible.

Summer Retreat

The idea of a summer retreat was proposed by Lorelei, FAAPVI will need to find a venue and availability to hold the retreat. FAAPVI will look for a cost-effective option. Options of Seaside (c/o Nila's Points), Lincoln City (Andrei's Beach House), and a South Waterfront Clubhouse (c/o Andrei) were explored to hold retreat/team building.

Committee Reports

Programs, Events, and Marketing (c/o Lorelei)

There are 2nd and 4th Thursday meets on Zoom.

Facility Committee (c/o Ramon C.)

Ramon is finding it difficult to find time to work in the Fil-Am building as he is still working full-time.

Veteran's Day (tabled to next meeting)

Round Table

Future Rummage Sale

Need to find a date that Fil-Am Center is not being rented out and board members are available. Will check calendar.

Strategic Priorities (c/o Lorelei)

Number one priority to tap grants and other funding sources, raising operational budget to meet goal of being one of the leading organizations.

Number two is building the strength and capacity of the organization, adding the staff time and succession planning with our board leadership and members. Will start with grant writer.

Number three is creating a plan of action to equip our community center to welcome a wider range of audiences and eventually procuring larger space.

Lorelei mentioned that Philippine Airlines thought FAAPVI Center was small for their event. Emphasis on getting larger community center to effectively hold different types of events.

Number four is enhancing outreach and deepening partnership across the State.

FAAPVI needs presence known in other organizations, not only in the Filipino Community. Need to work on creating a donor database that can be used to manage donors to recognize who to approach for best sponsorship.

Closing Remarks

Jun requested board members to text him their vote for FAAPVI founder to be recognized during CFAA Convention.

Meeting Adjourned at 8:38pm

Submitted by:


Doreene Enriquez