

Minutes of the Meeting: FAAPVI Monthly Board Meeting – July 10, 2025 –

DATE AND LOCATION: July 10, 2025 7pm via Zoom

ATTENDEES:

Sima Felina
Doreene Enriquez
Jun Pioquinto
Joe Ramirez
Jocelyn Forral
Rocechel Cook

Lorelei Hosmillo
Nila Janson
Ramon Canilao
Shirley Antiporta
Lorena Pioquinto
Amada Sison

Maria Louie
Andrei Amparo
Melizza Inocencio
Johanna Pioquinto
Kristina Enriquez

I. Call to Order & Opening Prayer (Jun P.)

President Jun called meeting to order in Andrei’s stead and said opening prayer. His opening remarks expressed gratitude for members’ dedication, affirmed mission of service, and encouraged active participation. Also provided reminders on meeting etiquette (Robert’s Rules, respectful conduct).

An agenda was shared to the members and the addition of topics of recycling and monthly FAAPVI birthday celebrations were requested to be added to the agenda.

Motion: Chel C. moved to approve the agenda as shown with the suggested additions. Seconded by Doreene.

Vote:

Unanimous yes vote to accept minutes by all present by show of hands, no “nay’s”.
Motion to approve agenda with the suggested additions is passed by majority vote.

II. Approval of Previous Minutes

Secretary Doreene E. submitted minutes of the last meeting conducted on June 12, 2025.

Motion: Melizza I. moved to accept minutes as provided. Seconded by Chel.

Vote:

Unanimous yes vote to accept minutes by all present by show of hands, no “nay’s”.
Motion to accept submitted minutes was carried by majority vote.

III. Reports

A. Executive Committee (c/o Jun)

Consulate on Wheels Proposal:

Jun presented a letter drafted to Philippine Consulate for FAAPVI Center to serve as a venue for the 2026 Consulate Outreach (COW). Security concerns (possible protests) were discussed; solutions include hiring security or requesting extra police patrols if selected as venue.

Motion: Melizza I. moved to send letter to Consulate. Seconded by Ramon.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.
Motion to accept submitted minutes was carried by majority vote.

Building Security Improvements:

Proposal to complete installation of additional security cameras (\$128). This would aid in the monitoring of the center off-site and check for false alarms. Motion moved by Lorelei, seconded by Nila; carried by majority.

Motion: Lorelei H. moved to approve the additional monitoring improvements recommended. Seconded by Nila J.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.
Motion to approve additional camera monitoring was carried by majority vote.

Plan for phone-tree of on-call contact volunteers for after-hours alerts discussed.

A/C Replacement:

Current central air quoted at \$17k. Exploring cost-effective alternatives (portable or wall-mounted units ~\$4k). Pending another quote for comparison.

Lawn Maintenance:

Proposal to purchase an electric, battery-powered mower (\$250–\$350) due to rapid overgrowth. Mower will be FAAPVI property and will be usable in the future for easy lawn maintenance.

Motion: Jun P. moved to approve purchase of an electric mower for grounds maintenance. Seconded by Ramon.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.
Motion to approve electric mower purchase was carried by majority vote.

Treasurer’s Report (c/o Chel C.)

Beginning Balance: \$47,353.56
Closing Total Balance: \$54,077.64

Financial update: \$12,500 Metro grant received; June bank balance ~\$54,000, with immersion expenses pending. July 4th Picnic: \$1,400 income; \$2,500 expense (budgeted \$3,500). Auditor Jocelyn confirmed ongoing receipt review and bank reconciliation.

B. Committee & Event Reports

Immersion Program (Lorelei):

Final month of Cultural Immersion sponsored by Metro. Graduation set for July 26. Additional sponsorships being sought. New activities: theater skit and filmmaking workshop.

API Health Fair w/PNAOW & Legacy Health on Aug 2, 2025:

Five speakers, wellness booths, lunch and snacks planned. Sponsors: Legacy, Multnomah County, HealthShare of Oregon, Rivera Mansions, Asian Reporter.

Motion: Lorelei H. moved to approve the \$4,320 proposed expense for August 2 API Health & Wellness Fair. Seconded by Andrei.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.

Motion to accept \$4,320 expense for the Health Fair was carried by majority vote.

World Beat Festival:

Successful booth and engagement. Recommendations: set annual budget for volunteer lunches, add interactive activities, and continue social media sharing.

July 4th Picnic:

Positive feedback. Issues: long entrance lines (will consider prepaid passes next year). Suggestions: more booths, dedicated membership sign-up, T-shirt incentives, and professional sound system.

Philippine Ballet Theater Event (Oct 19, 2025):

Hotel Accommodations

Hyatt House, across from the venue: 12 double-queen rooms, \$129 (+tax = \$147.71/night), includes breakfast.

Dates: Oct 17–20 (3 nights).

PBT expects to use 7–8 rooms; up to 4 extra rooms can be sold to community members at cost. No deposit; free cancellation/change up to 30 days before event.

Motion: Lorelei H. moved to have the Board approve Melizza I. as the signee of the Hyatt House hotel contract for the October 19 Philippine Ballet Theater event. Seconded by Chel C.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.

Motion to approve Melizza I. as hotel contract signatory was carried by majority vote.

Budget & Costs

Total projected event budget: \$45,000+ (venue, travel, lodging, marketing, and production).

Hotel portion: ~\$4,600–\$5,000.

**Priority to control and reduce costs where possible.

Contracts & Timeline Concerns

Final contracts with PBT and the Reser Center still pending; delay in finalizing could impact marketing and sponsorship timelines.

Eventbrite ticketing is live (\$59 GA, \$175 VIP), but large-scale marketing awaits contract completion.

**Board emphasized urgency: push PBT to finalize within 1–2 weeks.

Marketing & Sponsorship Strategy

Capital campaign approach: Event is part of a 1-year goal to raise \$100K (75% building fund, 25% program expansion).

Sponsorship tiers defined; board members asked to share leads and assist in outreach.

Marketing plan: media (Oregonian, ethnic press, TV/radio), social media blitz, email campaigns, and community partnerships.

Sponsors could allow lowering ticket prices.

Risks & Mitigation

Short lead time (~3 months to event) – high financial exposure if sponsorship/attendance goals are not met.

Board stressed weekly progress updates, clear division of responsibilities, and aggressive outreach. All members urged to actively promote ticket sales and sponsorships.

Committee & Tasking

Event committee will manage contracts, budgets, sponsorship pitches, and coordination with PBT/Reser.

Commitment from all board members to support committee work and marketing.

Calendar Fundraising:

Strong sign-up during July 4th Picnic, aiming for 3 calendars and match last year's fundraising goal.

Veterans Committee:

Outreach ongoing; targeting first in-person meeting at FAAPVI.

Membership/Database:

Push for online sign-ups via website/Facebook with QR code. Website integration ongoing.

Website & Social Media:

Membership form updates in progress. Facebook followers doubled since immersion program start.

Building Committee (Ramon):

Pending flooring for kitchen and conference rooms. New shelving installed. Painting and storage upgrades planned.

IV. Old Business

Business Section/Chamber:

Formation of FAAPVI business section discussed.

Portland Trailblazers API Night:

Ongoing coordination for possible group participation next basketball season.

PAL Ticket/Sponsorship:

Policy discussion: future PAL ticket winners will be informed of required taxes/fees. Policy for sponsor exclusivity (ex. Americk Travel) debated—board agreed this is too large a “give” for minor sponsorship.

V. New Business

Post-Immersion Building Use:

Approved for Kwerdas PNW, Bagani Filipino Martial Arts, Kim Frost, and Ric Decatoria to use space once a month as community service/cultural outreach.

Cultural Dance-Off Suggestion:

Idea to host a dance contest presented—future event.

2026 Junior Parade:

Motion: Lorelei H. moved to appoint Amapola as Committee Chair for the 2026 Junior Parade. Seconded by Nila J.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.

Motion to appoint Amapola as 2026 Junior Parade Committee Chair was carried by majority vote.

After-School STEM Program:

Proposal to launch in fall, aim for new grant funding and youth engagement. Recruitment for volunteer mentors discussed.

Youth Scholarship Committee:

Board agreed to form formal committee and seek proper funding sources.

TV in Dining Room/Gaming Nights:

Motion: Lorelei H. moved to approve the sale of old TVs and use proceeds to purchase a larger TV for the dining room. Seconded by Melizza I.

Vote:

Unanimous yes vote by all present by show of hands, no “nay’s”.

Motion to approve sale of old TVs and purchase a new one was carried by majority vote.

Sympathy Flowers/Donations:

Reaffirmed \$50 donation/stipend for flowers for bereaved families of FAAPVI members.

Pacquiao Fight Block Party:

Discussed showing July 19 bout for free as a “fan block party,” with pay-per-view cost to be handled as a private subscription.

Motion: Melizza I. moved to approve showing the Pacquiao fight on July 19 as a free "fan block party" at the center. Seconded by Nila J.

Vote:

Unanimous yes vote by all present by show of hands, no "nay's".

Motion to show Pacquiao fight at FAAPVI on July 19 carried by majority vote.

Monthly Member Birthday Celebrations & Quarterly Meetings Combined:

Motion: Lorelei H. moved that every second Saturday of the month, FAAPVI will host a monthly member birthday celebration, and, if it coincides, the quarterly membership meeting will also be held that day as a potluck. Seconded by Melizza I.

Vote:

Unanimous yes vote by all present by show of hands, no "nay's".

Motion to consolidate monthly birthdays and quarterly meetings was carried by majority vote.

VI. Closing Session

Next board meeting: August 14, 2025 (second Thursday) 7pm via Zoom.

Meeting Adjourned at 9:56pm

Submitted by:



Doreene Enriquez