Minutes of the Meeting: FAAPVI Special Board Meeting
–July 15, 2026 –

DATE AND LOCATION: July 15, 2026 7:00PM via Microsoft Teams

ATTENDEES:

Doreene Enriquez	Sima Felina	Lorelei Hosmillo
Maria Louie	Jun Pioquinto	Amada Sison
Kristina Enriquez	Rocechel Cook	Jocelyn Forral (logged in late)
Nila Janson	Lorena Pioquinto	
Ramon Canilao	Melizza Inocencio	Shirley Antiporta

I. Call to Order

Board Chair Melizza called meeting to order

Purpose of Special Meeting

Chair Melizza stated that the special meeting was called to discuss concerns raised about the scholarship program, the social media process, and whether Jun Pioquinto may have violated specific bylaw provisions in the way materials and committee activity had been presented.

She emphasized that the discussion should be positive and productive, centered on collaboration, structure, and improving committee processes going forward.

II. Discussion: Scholarship and Social Media Process

The board held an extended discussion on how scholarship materials and social media guidance had been developed, and whether drafts had been advanced to the committee-level before presenting it for formal board approval.

Melizza said the board needed to distinguish between draft working documents and officially approved board actions, especially when committees are being formed and programs are being organized under time pressure. She noted that the scholarship program needed cleanup and formal structure, including an official chair, and that any social media guidance should also go through the proper committee review process. Melizza acknowledged that AI tools are becoming more common in nonprofit work and said the organization should learn how to use them effectively and responsibly.

III. Public Relations and Branding

Lorelei Hosmillo provided detailed comments about branding, AI use, and the role of the Public Relations Committee in reviewing public-facing content.

Lorelei noted that AI is useful, but stressed that it must be used carefully, especially when branding is involved. She confirmed that FAAPVI already had a Public Relations Committee, naming herself, Doreene, and others as part of that group, and said the committee exists because members bring experience in public relations and marketing. Lorelei said that before anything is released on behalf of FAAPVI, it should first be checked with the appropriate committee to ensure that it is acceptable and aligned with FAAPVI. She explained that branding involves more than graphics and includes a

compelling brand story, consistent logo use, visual identity, color palette, fonts, and messaging. Lorelei clarified that her comments were not intended as personal criticism, but as examples of ways the organization could improve and maintain a strong public image.

IV. Discussion of Possible Bylaw Violation

The board then focused directly on whether President Jun's actions constituted a bylaw violation, particularly in relation to board authority and committee leadership.

Melizza read the bylaw language concerning active members not making binding decisions on matters reserved to the board, including setting policies, authorizing expenditures, and determining association programs and activities. She also raised the bylaw question of whether the president may serve as chair of a committee, noting that the president is an ex officio member of committees and generally oversees the corporation's affairs. Melizza repeatedly stated that, in her view, the issue was one of process and oversight rather than intent to harm the organization.

Comments from Board Members:
Nila said the scholarship program had existed for years and was not something Dr. Jun newly created. She said she appreciated his effort because, in her view, he was the first to create more complete draft materials such as scholarship guidelines, an application form, a flyer, and a solicitation letter, rather than simply awarding funds without structure.

Sima said there was a bylaw violation in a technical sense, particularly if the president had been seen as chairing the scholarship committee, because the president is already ex officio over all committees. However, she also said the action was not intentional and should be treated as a lesson for the board rather than grounds for severe action.

Lorelei's comments. Lorelei described the issue as a learning moment and said the board should ask, "What can we do to make this better?" rather than focus on blame. She said the matter was a small infraction for her and that the board should work together to improve committee etiquette and internal process.

Dr. Jun's comments. Dr. Jun said he had no intention of violating the bylaws or controlling the process. He said his purpose was to put structure in place where none existed, especially for the scholarship program and social media guidance, and that he encouraged others to volunteer and participate rather than claiming sole authority.

Ramon's comments. Ramon urged the group to stay focused on the core question before the board and later asked that the board simply proceed to a vote.

V. Vote on Bylaw Question

The FAAPVI proceeded to a recorded vote on whether President Jun violated the cited bylaw provision concerning active members making binding or enforceable decisions on matters reserved to the board.

Votes of no violation: Ramon, Shirley Antiporta, Nila, Maria, Lorena, and Amada
Abstentions: Doreene Enriquez, Rocechel, Kristina, Melizza, Lorelei Hosmillo and Sima

Outcome:
Based on the votes cast, the board did not find that Jun had committed the cited bylaw violation. Jocelyn did not vote as she joined the meeting late.

VI. Follow-Up Direction

Following the vote, the board discussed next steps for improving committee process, branding review, and retreat planning.

Melizza noted that the board needs more structure across committees and that committee meetings should focus on working discussion, while board meetings should receive shorter summaries and updates. She suggested that Nila could be considered to chair the scholarship committee because of her fundraising work related to the calendar proceeds that support scholarships.

Lorelei said the Public Relations Committee should first meet and review the social media guidelines before those are formally presented to the full board.

Retreat planning. Melizza said she would work with Jun and Lorelei on the upcoming retreat presentation and invited board members to send in topics, concerns, and suggestions so the retreat could be collaborative and productive.

Collaborative tone. Both Melizza and Lorelei emphasized that the organization should avoid infighting, strengthen communication, and continue moving forward in a positive way.

VII. Bylaws and Committee Selection Discussion

Later in the meeting, the board returned to the bylaws in discussing committee selection and organization. There was discussion if each committee chair was needed to be selected by each committee or by the board.
Doreene and Dr. Jun referred to Article 5, Sections 6 and 7, as the sections relevant to committee selection and structure. Melizza expressed concern about the board becoming overly involved in choosing every committee leader when volunteers are willing to serve, while other members emphasized that committee organization must remain consistent with the bylaws.

Motion:
Jun moved that the scholarship committee to vote to the scholarship chairperson and moving forward to apply to all committees. Seconded by Amada.
Vote:
There was a majority “No” vote (Ramon, Melizza, Rocechel, Doreene, Kristina, Jocelyn, Sima, and Lorelei) to this motion. Motion not passed.

VIII. Additional Business

Before adjournment, Amada raised an internal control recommendation concerning financial management. She recommended that FAAPVI consider having a full-time accountant separate from the treasurer in order to strengthen internal controls, bookkeeping, and budget monitoring. Sima raised a concern that appointing Johanna, identified as Jun's niece, could create a conflict-of-interest issue. Amada responded that the proposed accounting role would be a separate function from the treasurer's duties. When Amada raised the concern that treasurer duties were overloaded and suggested adding an accountant, Rocechel responded in defense of her performance as treasurer. She stated that she always prepared and submitted financial statements in a timely manner.

Ammie also raised a discussion about FAAPVI's old security cameras and unused fryer and proposed FAAPVI to part with the fryer as part of an in-kind exchange to Manila Couve (Agnes C)'s for $500 worth Lechon. Lorelei asked whether the fryer was still in good condition and suggested two options: keep it as part of the commercial equipment for a future commercial kitchen, or sell it if it was in bad shape. She proposed that someone inspect and assess the fryer's condition before any decision was made.

Melizza was under the impression the fryer was at a restaurant in Vancouver being used, but Ramon clarified that the fryer was still in the building and had not been moved. Ramon said the fryer had never been used in about four years, and Amada added it had been around ten years; Ramon noted he did not know its current condition after all that time but confirmed it was still in the building when he was last there.

Melizza questioned whether trading the fryer for a lechon valued at $500 would be an equivalent barter, since the $500 represented a retail value rather than the fryer's true worth. The board agreed the fryer should be treated as an asset and that its usability and value should be assessed before deciding whether to keep it for future kitchen use or sell/transfer it. Ramon offered to meet Melizza at the building on an upcoming weekend so they could inspect the fryer on July 18.

Motion:

Rocechel moved that the FAAPVI Board conclude the retreat on Augst 1 by eating at FJ Buffet. Seconded by Ramon.

Vote:

There was a majority "YES" vote by all board members present. Motion passed.

Meeting Adjourned at 9:02pm

Submitted by:

Doreene Enriquez